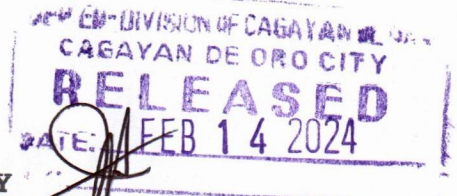




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

13 February 2024

DIVISION MEMORANDUM

No. 115 s.2024

**PRESENTATION OF THE SCHOOLS DIVISION OFFICES OF THE 2025
PROPOSED BUDGET TO THE REGIONAL OFFICE**

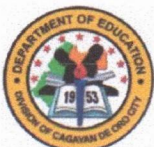
TO: Assistant Schools Division Superintendent
SGOD Chief
CTD Chief
Selected Division Personnels

1. In consonance with **Regional Memorandum No. 84, s.2024**, the field is hereby informed that the "Additional Information to Regional Memorandum no. 046, s. 2024 (Preparation of the 2025 Proposed Budget)" is scheduled on February 15, 2024, at the Country Village Hotel, Villarin Street, Cagayan de Oro City.
2. Please see attached enclosure 1 for reference.
3. In adherence to the Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
4. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: RM 084, 046, 067, s. 2024
To be indicated in the Perpetual Index
under the following subjects:
PRESENTATION BUDGET PROPOSAL 2025

RSM/P & RS



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph

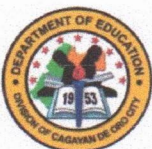


Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Enclosure 1

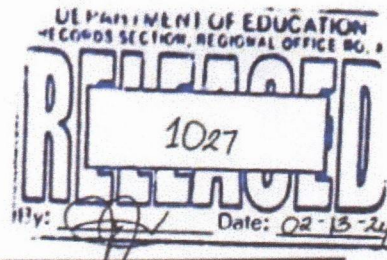
Division	Participant	
Cagayan de Oro City	ROY ANGELO E. GAZO	Schools Division Superintendent
	AUDIE S. BORRES	Assistant Schools Division Superintendent
	JEAN S. MACASERO	CID Chief
	ROSALIO R. VITORILLO	SGOD Chief
	ARNEL A. CALUBAG	Division Accountant
	RODEL S. MEGOLLAS	Division Planning Officer
	ROMIEL S. VALLENTE	Division Budget Officer
	ROY H. LUMBAN	GAD Focal Person
	ELY V. MAMACLAY II	Division Engineer



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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



February 12, 2024

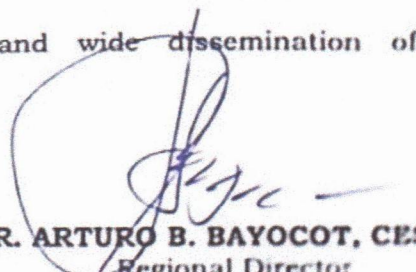
REGIONAL MEMORANDUM

No. 046, s. 2024

**ADDITIONAL INFORMATION TO REGIONAL MEMORANDUM NO. 046, S. 2024
(PREPARATION OF THE 2025 PROPOSED BUDGET)**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **Regional Memorandum No. 046, s. 2024** titled **Preparation of the 2025 Proposed Budget**, the **Presentation of the Schools Division Offices of the 2025 Proposed Budget to the Regional Office** will be held at the Country Village Hotel, Villarin Street, Cagayan de Oro City, on February 15.
2. The participants' accommodation on February 14, which will include dinner, shall be charged to Regional Office (RO) funds, subject to the usual accounting and auditing rules and regulations.
3. The budget presentation shall be done only by the Schools Division Superintendent (SDS) or the Assistant Schools Division Superintendent (ASDS).
4. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

BUDGET MEETINGS

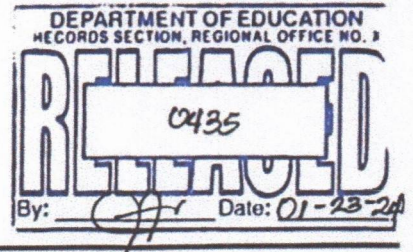
PPRD/anne



Address: DepEd Regional Office X, Zone 1, Upper Baludang, Cagayan de Oro City
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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



January 23, 2024

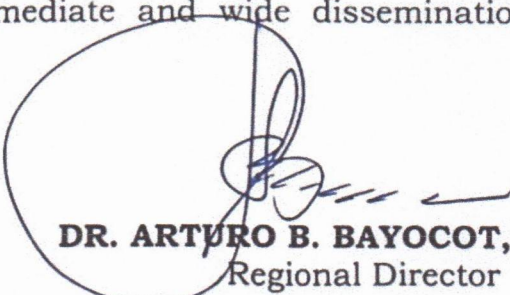
REGIONAL MEMORANDUM

No. 040, s. 2024

PREPARATION OF THE 2025 PROPOSED BUDGET

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
RO Chiefs
CID and SGOD Chiefs
All Others Concerned

1. Regarding the 2025 Proposed Budget, all Schools Division Offices (SDOs) shall start their initial preparations.
2. **The program holders and the planning and finance units of the SDOs shall include only the implementation-ready programs.**
3. The templates for preparing the proposals can be accessed at **<https://bit.ly/2025budgetproposal>**.
4. After conducting their two-day workshops on the preparation of the proposed budget, all SDOs shall upload their 2025 Proposed Budget via **<https://bit.ly/2025budgetproposalsubmission>**.
5. For any queries and clarifications, please contact Rodolfo R. Bayeta Jr., Planning Officer III, at 0917-677-1875 or Minerva P. Gabule, Administrative Officer V, at 0917-328-8534.
6. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subject:

BUDGET

PPRD/allan

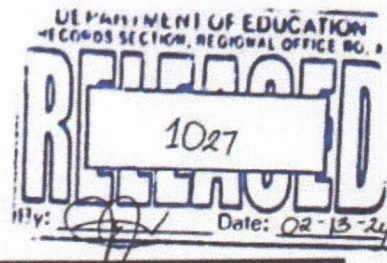


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Telephone No: (088) 881-3137
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Website: r10.deped.gov.ph

Doc. Ref. Code	RO-ORD-F013	Rev	01
Effectivity	01-22-24	Page	1 of 1



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



February 12, 2024

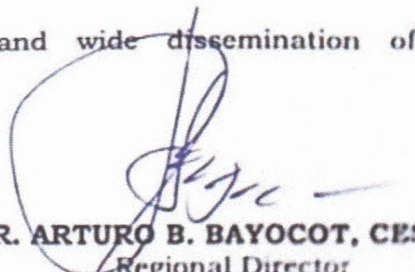
REGIONAL MEMORANDUM

No. 046, s. 2024

ADDITIONAL INFORMATION TO REGIONAL MEMORANDUM NO. 046, S. 2024
(PREPARATION OF THE 2025 PROPOSED BUDGET)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **Regional Memorandum No. 046, s. 2024** titled **Preparation of the 2025 Proposed Budget**, the **Presentation of the Schools Division Offices of the 2025 Proposed Budget to the Regional Office** will be held at the Country Village Hotel, Villarin Street, Cagayan de Oro City, on February 15.
2. The participants' accommodation on February 14, which will include dinner, shall be charged to Regional Office (RO) funds, subject to the usual accounting and auditing rules and regulations.
3. The budget presentation shall be done only by the Schools Division Superintendent (SDS) or the Assistant Schools Division Superintendent (ASDS).
4. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

BUDGET MEETINGS

PPRD/anne



Address: DepEd Regional Office X, Zone 1, Upper Building, Cagayan de Oro City
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Email: region10@deped.gov.ph
Website: r10.deped.gov.ph

Schedule	Activities	Participants
February 7-8, 2024 (Cluster 2) Misamis Oriental, Gingoog City, El Salvador City, Misamis Occidental, Oroquieta City, Tangub City, and Ozamiz City		Schools Division Office: Budget Officer, Division Accountant, HRMO II-Personnel
February 7 to 9, 2024	Workshop on the Finalization of the Consolidated Proposed Budget (Tier 1& Tier 2)	Regional Office: PPRD Chief, Planning Officer Schools Division Office: Planning Officers
February 9, 2024	Submission of the Final Budget Proposal to the Regional Office	Schools Division Office: Planning Officers
February 13, 2024	Prework of the Regional Office for the Presentation of the Schools division Office on the 2024 Proposed Budget	Regional Office: All Chiefs, Program Holders, Panelists
February 15, 2024	Presentation of the Schools Division Offices of the 2025 Proposed Budget to the Regional Office	Regional Office: All Chiefs, Engineer, GAD Focal Person, Budget Officer, Supervising Administrative Office, Accountant II, Planning Officer Schools Division Office: Schools Division Superintendents, assistant Schools Division Superintendents, All Chiefs, Engineers, GAD Focal Person, Budget Officer, Accountant, Planning Officers

Schedule	Activities	Participants
February 16, 2024	Final Consolidation of the 2025 Proposed Budget	Regional Office: Finance Division Chief, Policy, Planning & Research Division Chief, Education Support Services Division Chief, Regional Planning Officer, Regional Engineer Schools Division Office: Gingog City Division Planning Officer
February 22, 2024	SDC Meeting with FY 2024 Budget Presentation	Regional Office: Regional Director, Finance Division Chief, Policy, Planning & Research Division Chief, Curriculum & Learning Management Division Chief, Education Support Services Division Chief, Regional Planning Officer, Regional Engineer
March 8, 2024	RDC-X Advisory Committee with Budget Presentation	Regional Office: Regional Director, Finance Division Chief, Policy, Planning & Research Division Chief, Curriculum & Learning Management Division Chief, Education Support Services Division Chief, Regional Planning Officer, Regional Engineer
March 15, 2023	RDC-X Meeting	Regional Office: Regional Director